

Before & After School Care Bookings & Cancellations

Permanent Before & After School Care Bookings

Please read the booking and cancellation information before you indicate on the enrolment form the number of days you would like your child to attend the program. Please attach a copy of your child's immunisation form when you submit your enrolment form.

Program Hours

Before School Care	7.30am to 8.45am
After School Care	3.30pm to 6.00pm
School Holiday Program & Pupil Free Day Care	8.00am to 6.00pm

Out of School Hours Fees

Before School Care	\$14.00 per session
After School Care	\$18.00 per session
School Holiday Program & Pupil Free Day Care	\$55.00 per day
Family Registration Fee	\$15.00 per year

Before School Care

Children requiring breakfast during a Before School Care session must arrive at the program before 8.10am to order their breakfast.

Before School Care Cancellations

The program must be informed of Before School Care Cancellations by 6.00pm the night before care is required. Families who fail to cancel the night before or on the morning the care is required will be charged the full Before School Care rate.

Please Note: Child Care Benefit & Child Care Rebate does not apply to cancellations fees.

Before School Care Cancellations

The following fees apply to **Before School Care** cancellations.

Cancellation	Fee
Failure to cancel the Before School Care Booking.	Full Fee \$14.00
Cancellation after 6.00pm the night before care is required.	Half Fee \$7.00
Cancellation on the morning care is required, due to the child being absent from school on that day due to illness.	No Charge if the program is notified before 8.00am on the day.
Cancellation the day before care is required.	No Charge if the program is notified before 6.00pm on the day before care is required.

Prep Children

In the first term prep children attending the After School Care program will be collected from their classroom and taken to the After School Care Program. Alternately prep children attending Before School Care will be escorted to class in the morning.

Bookings for Families with Shared Access.

Parents with children attending alternative weeks due to shared access arrangements will be required to complete separate enrolment forms. Please contact the OSHC Coordinator for further information.

Casual Before & After School Care Bookings

Families will be informed at the beginning of the year if the program has the availability to accept casual Before & After School Care bookings.

After School Care Cancellations

The program must be informed of After School Care cancellations by 9.00am on the day care is required. Families who fail to contact the program late on the day care is required will be charged at the full After School Care rate.

Please Note: *Child Care Benefit does not apply to cancellations fees.*

After School Care Cancellations

The following fees apply to **After School Care** cancellations.

Cancellation	Fee
Failure to cancel an After School Care Booking.	Full Fee \$18.00
Cancellation before 9.00am on the day care is required.	No Charge
Cancellation after 9.00am or before 3.30 pm on the day care is required.	Half Fee \$9.00
Cancellation on the day, care is required, due to the child being sent home from school sick	No Charge

Child Care Benefit & Child Care Rebate

Families can apply for the 50% Child Care Rebate and Child Care Benefit (reduced fees) by providing a letter of eligibility from Centrelink. Families currently receiving Child Care Benefit &/or Child Care Rebate with another service are only required to provide their family and child's Centrelink customer reference on the enrolment form.

Families can apply for Child Care Benefit & Child Care Rebate by obtaining an application form from the Centrelink web site for further information contact Centrelink(Ph:136 150)

Parent Handbook

Families will receive an information booklet at the beginning of the school year.

Bookings Confirmation for 2015

Families will receive confirmation of their Before & After School Care booking request by mid-January.

For Further Information

Contact the Out of School Hours Co ordinator

April Kopitz 9578 5826